



O A K
development trust



Annual Report 2019-2020

Contents

ODT Board	3
ODT Staff	3
Chairman's Statement	4
From the Manager	5
Community Development Worker report	6
Social Worker - Migrant Community	9
Mainly Music / Playgroup	11
Community Support Worker	11
Communications Assistant Report	12
Financial Statements	14-26
Photo Gallery	27

Sponsors



ODT Trust Board



Dinesh Lal, Trust Board Chairman

I have strong links to the Riccarton community, with family that reside in the neighbourhood. Being a part of the Oak Development Trust is a positive way to give back to the community that promotes a sense of belonging. With my experience working in health and restorative care, I have a desire for improved health and wellbeing, and for people's lives to be enhanced through the positive impact of the ODT programmes.



Geoff Ngataierua, incoming Trust Board Chairman

I have worked in the Corporate world for over 20 years and have been involved with a number of different people and communities. I currently work as Church Manager for Riccarton Baptist Church and have seen first-hand the important work Oak Development Trust is doing. This includes connecting people, supporting mental health and well-being as well as building resilience. I'm excited to work with the Trust as it continues to bring hope to the families and whanau of the Riccarton community.



Christine Garrett

I have been the Riccarton Baptist Church elder representative for the last four years, and it has been an inspiring experience. To see how the Trust has connected with so many within this community and encouraged people from many different ethnicities to be involved in activities or events is amazing. In the 11 years I have been part of the RBC, I have seen this community become more connected, and I find this very exciting. The trust is big on giving people information or resources to help them do something for others, their community or themselves, which I see as a crucial part of people feeling they belong.



David Wales

I am a teacher, and joined the Trust so I could learn first-hand about the exciting work that it does in the local Riccarton community. As a Trustee, I am able to support all the wide, diverse and innovative programmes which Oak Development Trust operates.

ODT Staff



Carol Renouf
Trust Manager



Nicki Aitken
Community Development Worker



Chang Hun Yu
Social Worker - Migrants



Gloria Yu
Family Support Worker



Jo Atara-McKenzie
Cultural Support Worker



John McNeil
Communications Assistant



Chairperson's Statement

The last 18 months has been a tumultuous ride filled with memorable high moments as well as some challenging low points, namely being the year that was 2020 and how we as a trust navigated through this journey of Covid-19 as we paused life for some time, reflected on the road ahead and how we continue to navigate the 'new normal'.

Within Oak Development Trust, the focus has remained on being the constant amongst the variable, so putting our efforts into meeting the ongoing needs of the people within our community, through opportunities to attend programmes in person or a visit to their own home, maintained the priority on keeping people connected when isolation is at an all-time high.

Programmes such as the Nail Care Clinic celebrate 10 years this May, which is testament to not just addressing the practical needs of those who attend, but also to the sense of community that a group like this provides through ongoing friendships and partnerships. Some new initiatives have developed out of the social needs of our community, such as the Ethnic Foodbank, as people continue to face hardship from the impact of Covid-19. We have also acquired further funding to support migrant women within our community with initiatives such as sewing, cooking and gardening, to name a few. Funding like this enables these women to not only make a difference in their own lives but to the lives of the community that they live in.

We have welcomed a number of new members to the Oak Development Trust, including Geoff Ngataierua and Young Munnings as trustees and Tiffany Seleni into the role of administrator, as they all bring new skills and experience that enhance the future direction of the trust. I would also like to thank Stephanie Chen for her ongoing commitment to quality and guidance around improving our policies and procedures.

As well as thanking my fellow board members for their ongoing contribution and robust discussions, I want to acknowledge Carol Renouf in her role as Manager, for her sheer determination and dedication to the out-workings of the trust and support of her team of staff and volunteers, and for the genuine commitment to see the vision and mission of the trust promoted within the community.

We are immensely grateful for the generosity of our donors and for the continued financial support they provide to us each year. This enables us to grow and develop our existing programmes, as well as seek out new initiatives into the future, to ensure we are meeting the needs and demands that reflect a changing community and environment.

As we look forward to even more successful outcomes, along with the challenges of the next financial year, we will continue to assist in meeting the social, emotional and spiritual needs of the Riccarton community and beyond.

Dinesh Lal
Interim Chairperson



Migrant women's sewing class.



From the Manager

Welcome to the Oak Development Trust Annual Report covering July 2019 -December 2020. It is not so easy to think back to the last half of 2019, as the events of 2020 are very much at the forefront of my mind, and I would think all of us. Covid certainly impacted how we journeyed through 2020.



Community Garden Christmas dinner.

The mosque shootings, though, impacted 2019. Nicki, as she will mention in her report, visited a number of Muslim families in the Riccarton community with gift baskets. It was good at the Community Garden Christmas Dinner to celebrate the diverse migrant community that lives in Riccarton, welcoming the Muslim community as part of that event. The Trust has journeyed with Sirwan Mohamadi to look at ways his poetry calling us to a better future could be placed in Harrington Park. After consultation with the local community and the Christchurch City Council, a Peace Rock will be placed in Harrington Park during 2021.

Covid-19 and lockdown

Covid affected the Trust's activities from the beginning of 2020, with the migrant community in particular staying home, fearful at what they were hearing in their countries and at what was emerging here in New Zealand. The ODT staff in their reports will share how they responded and remained connected with the people who would normally attend our various activities during lockdown. When lockdown concluded, some were still hesitant to venture out, while others were very keen to reconnect.

Community Garden and Pantry



Pataka, Community Pantry

The lease that Oak Development Trust had with Kainga Ora for 151-153 Peverel St, the site of the Community Garden and Pantry, expired on 30 September 2020. Kainga Ora had clearly indicated that there was no right of renewal as they were ready to build on the land. In May 2020, the ODT Board asked the Christchurch City Council to do an independent review of the garden, to ascertain how best to move forward with promoting and nurturing gardening within the community in the light of the lease ending. As a result of the report's findings, the Board decided not to ask for any further renewals of the lease, honouring the original agreement,

and offered that the Pantry be placed on Riccarton Baptist Church land. This offer was declined. The Trust is looking to support residents in developing their own gardens.

Nail Care Clinic

The Nail Care Clinic continues to provide a positive place of practical support, care and connection for around 55 people who come every 6 weeks. A number who are unable to attend the clinic are visited in their homes. A team of around 8-10 volunteers help to make the clinic happen each time.

Thanks

Thank you to all our funders. The Trust relies on the generous support from many organisations. Thank you to Riccarton Baptist Church, the Ministry of Social Development, Halswell-Hornby-Riccarton Community Board/CCC, COGS, Lottery Community Funding, Rata Foundation, Riccarton Student Flats (Tim Hoban, Property Developer), Whittle Knight and Boatwood,

Riccarton Rotary, the Ministry of Ethnic Affairs, Christchurch Airport Funding, the Ministry of Education, and Korean Presbyterian Church.

Thank you for all our volunteers who make possible what the Trust does in this community. And to the staff, thank you; you give with vision, energy, passion and diligence. I am proud and thankful to work with such a great team.

Carol Renouf



Community Development Worker

My work with people in the community mainly happens in two ways. Firstly, through visiting people and helping them to connect. I have a small gift bag to give them, and as part of this I go through a booklet of local activities and groups that they might be interested in. Secondly, I attend some of these programmes so that I can help people to link in when they come for the first time. This includes the Common Ground Café, Nail Clinic and Older Persons' Gatherings. I also help with two annual neighbourhood events: the Connect event in March and Community Day in October.



At the start of 2020, I had a number of ideas of what I wanted to do, but plans changed greatly when Covid-19 and lockdown hit. All regular activities stopped, including visiting. Things have picked up again, but it has been very slow. Over lockdown, I felt it was important for myself and the many people that I connect with to stay in touch. This meant I was constantly calling and checking to make sure they were ok. One lady who lived near me lost her husband (not from Covid) during this time, and it was so good to be able to take her some baking and flowers from my garden even though we had to stay apart while we talked.

Visiting

In the second half of 2019 I visited 46 households. 63% of these were new people, 45% of these households had English as a second language. Of these new people, 45% attended an activity as a result of my visit.

July – December 2019		
Total visits	46	
No. new people visited	29	63%
No. new people who joined an activity	13	45%
No. households with English as a second language	13	45%

Lorraines story



I moved to Riccarton a year ago this month after being born in Leeston and living there for the last 16 years. My relationship ended so I decided reluctantly to leave the rural community I loved so much. After a couple of weeks settling into my unit in Clarence Street I received a Riccarton community newsletter in my mailbox. It was very interesting to read with the various clubs, events and happenings advertised. On the back page was a paragraph and photo about Nicki Aitken's role as Community Development Worker

where she welcomed new people to the area. I contacted her and arranged a time for her to visit me. It was a Monday afternoon. She was so friendly, welcoming and interested in all my crafty interests and activities. She gave me a lovely 'welcome goody bag' with some wee treats and lots of pamphlets and leaflets on the different activities available to join in the community. Nicki said she helped run a craft group on Wednesdays, so I went along that week and have been going ever since! It is nice to feel welcome and meet different people, make new friends and enjoy being around others with similar interests. I now feel a part of the community in Riccarton thanks to Nicki and everyone. Thank you!

During 2020, I was only able to visit 41 households; 29 visits or 71% of these were new people, 32% of those visited were migrants from seven different cultures. Half of those visited checked out at least one group or activity; many have joined several groups. A number of these people started attending as participants and are now team helpers. It's great to see people feeling comfortable and thriving as they get involved.

Connection places have included the Common Ground Café, English classes, Food Together, RCC Craft group, churches, Mainly Music, monthly Community Newsletter delivery and volunteering at annual community events. I have also had the opportunity to journey with some people as they have adjusted to changes in life due to Covid-19. Having strong friendships can make a real difference in getting through challenges.

Visiting Numbers 2020 Year		
Total visits	41	
No. new people visited	29	71%
No. new people who joined an activity	13	45%
No. households with English as a second language	8	28%

Dina's story



In 2018 I moved to New Zealand from Sri Lanka for my children's education and my husband's job. Meeting Nicki was a great opportunity for me as it gave me a chance to interact with the local community and helped me find new friends. Since then I have actively participated in many community activities, which to me is a great achievement. I sincerely thank Nicki for visiting me and giving me a chance to get involved.

Common Ground Café



This happens on the first and third Friday afternoon of each month. As well as receiving homemade baking and a drink, people are can participate in a fun activity each time. These vary from a quiz to games of housie, celebrating a birthday or a visiting speaker.

When lockdown came, the Trust worked to stay connected with people. This meant countless phone calls and learning how to use Zoom, and then teaching many others to do the same. Then we were able to have our gatherings via Zoom and group phone calls. Later, when we could meet in small groups, we were able to have some come in person and some use technology to connect.

This experience has shown us how important relationships are. I believe there are stronger connections as a result of this time. During 2020, we had 35 names on our roll, with an average attendance of 18 people. We also had at least one new person come each session.

Older Persons' Gatherings



Our gatherings took a different form in 2020, with Covid-19 stopping large group gatherings. We had been thinking about doing some small group outings to help people get to know each other better, which worked out well when Covid-19 restrictions came into play. Events were advertised in the Riccarton Community Newsletter and at the Nail Clinic sessions. Each time a group of 8-12 people attended, and new friendships were formed as people had time to really connect with each other. Places visited included two trips to Riccarton House for afternoon tea, lunch at a Leeston café and an outing to Glenlothian Farm near

West Melton for afternoon tea and to visit their rare animal breeds. We have received a lot of positive feedback from these events and look to continue them again in the coming year, interspersed with a couple of bigger gatherings.

Connect 2020



The annual Connect Day is held in March each year at Harrington Park. Its purpose is to connect people in Riccarton with each other, and especially to help new people integrate. It is organised by a University of Canterbury Health Science student as part of their course requirement. The Trust supports this with our local knowledge, and provides community volunteers to help. This year, the help included a team of eight people making 700 biscuits that were given out to each household at the end. Others delivered flyers advertising the event, and some helped set up and pack down, and supervised activities on the day.

Activities were designed to be interactive and short, so people could keep mixing as they went along. They included crazy bikes from Pedalmania, Back Yard Cricket inflatables, bike smoothies, BBQ and a wellbeing corner.

Connect 2020 happened just before lockdown and was very timely, with its theme of Five Ways to Wellbeing from the Mental Health Foundation. People shared what they did for their health and wellbeing on a big poster. A summary of their ideas was then printed in the Community Newsletter.

Muslim Visiting



Following the tragedy of March 15, the Trust felt it needed to do something to show love and support to our Muslim friends in Riccarton. We knew we were in a unique position of being able to offer more than just disaster relief, necessary as this is. We wanted to show the Muslims in our community that we were with them in their loss, and to express our ongoing care and support.

We created gift baskets using financial donations to the Trust. The baskets contained a variety of goodies: food, toiletries, children's toys and other items, as well as an information sheet on activities that they could connect with in the area. These baskets became a combined community effort, as the local craft group made the cards and some of the gifts, jars of preserves came from the Community Garden, and children decorated hearts for them during a school holiday programme. We felt that our baskets were a tangible expression of love from the local community.

We then visited individual families once things had settled down. Our strategy was firstly to visit our current Muslim friends and contacts, and then request them to help us connect with others we hadn't met yet. It was slow going but worked well. All visits were much appreciated. One lady texted afterwards saying, "Thanks for your visit today. It was elating and I felt very supported. Kids loved the treats and gifts."

In total, I visited 15 families and individuals from nine different cultures. It was an honour to show these people that the community around them cares, and also a privilege that they accepted me into their homes and shared some of their own personal stories. They have been an inspiration to me.

Election Project



Local Government Elections took place in October 2019. Prior to this, the Trust hosted two meet-the-candidate sessions. One session was during the day at the Common Ground Café, where only some of the candidates were able to attend. We then held an evening event, where the five council candidates and seven community board candidates shared their vision for our community and answered questions. Sadly, there was only an average turnout, but those who attended found it very helpful to meet the candidates in person and hear their views on issues.

Community Day



Community Day looked very different in 2020. Because of Covid-19, there was some doubt whether this annual free event could actually happen. We decided to spread things over four locations so that if the country was at level 2 it could still go ahead.

The weather on the day was ideal, and it was a huge success with lots of people moving around the activities at Harrington Park, Paeroa Reserve, Riccarton Baptist Church and BestStart Preschool. Among the activities were cupcake decorating, sushi making, Cheapskates, pony rides, face painting, a dunking machine and clowns. Two sites had

cultural entertainment and all had food. People followed the chalk arrows on the footpath to the next spot and embraced getting their activity booklets stamped at each site so they could enter the draw for a Westfield voucher.

Nicki Aitken



Social Worker-Migrant Community

Multicultural Foodbank

I would like to celebrate the great work of our new initiative, a Multicultural Foodbank. Since last year, New Zealand has been fighting against the impact of Covid-19. It has impacted most families, leaving them to struggle financially. Many migrant families have lost their jobs and reduced their income, and have even had to face immigration issues, such as losing their visa or changes in their visa conditions. These all have made them financially insecure and vulnerable. After the lockdown, I received many phone calls for food assistance from Korean people in Christchurch.

Initially, I encouraged them to contact local foodbanks such as the City Mission and Salvation Army. However, I realised that most food parcels provided by local foodbanks do not meet the

cultural needs of migrants, particularly from Asian and Middle Eastern communities. Therefore, I approached some key people in the Korean community, including Judy Yoon, the president of the Korean Society of Christchurch, and Jaehee Kim, a caseworker from the Salvation Army, and discussed the possibility of opening a Korean foodbank to support those who required financial assistance. The Korean foodbank was established by ODT in alliance with those two organisations. Initially, we raised approximately \$4,000 from individual Korean donors and churches, and offered food parcels to almost 40 to 50 Korean families. With the great success of the Korean foodbank, and realising the huge needs for other migrant communities, ODT applied for Food Security funding, and was able to establish a multicultural foodbank to provide assistance to other ethnicities. Since then, we have provided ethnic food assistance to more than 50 to 60 families, particularly from Middle Eastern and Filipino communities. This has not only provided food assistance to our clients but also great encouragement, and has created hope for their future. We have received many expressions of “thank you” and appreciation from our clients.

Advocacy and Support with migrants



Since the establishment of the multicultural foodbank, I have received new referrals. Mainly, the cases have involved financial support and applying for government benefits. However, there are cases that have required further and in-depth assistance. Some of my clients have had multiple issues, including mental health problems and employment difficulties. I have been supporting them to receive the right supports and appropriate treatments. Last year, many of my clients lost their jobs and faced visa issues due to Covid-19. I supported them to find new jobs, and provided advocacy when they met Immigration officers. Because of their reduced income, some Korean families were struggling to pay their rent, especially

right after the lockdown. I provided supporting letters to their landlords and property managers, asking them to consider reducing the cost of the rents for at least 4 to 8 weeks. Thankfully, some landlords responded very positively and kindly reduced the rent by from \$20 to \$50 per week.

Line and Multicultural Dancing.



During the Covid-19 situation, many people struggled with emotional and mental stress. Sophia, our dance teacher, put in a lot of effort to keep and run the line dancing and multicultural dancing classes last year, even though she, herself, faced a great challenge and difficult situation. However, she believed that these two dancing classes would provide a huge encouragement and relaxation to people and children and help them to deal with the stress. Even though the numbers in each class were reduced, she had regular and

very consistent attendants. The children who attended really enjoyed the time, with a lot of fun and excitement. They performed at the Riccarton Community Day last year and everyone in the park enjoyed watching them dancing.

Chang Hun Yu



Mainly Music/Playgroup

I have been working at Mainly Music for 7 years now as a family support worker. I really enjoy meeting new people, getting to know them and listening their stories. Our mums mainly come from China, Japan, Korea, Afghanistan, Chile, and Malaysia, which makes it a diverse community. Those moving from other parts of New Zealand join Mainly Music as away of connecting and getting to know people. Although we are from different cultural backgrounds, we can be one when we sing songs together and dance with our children. I so enjoy hearing how much Mums and their children enjoy coming each week.



Last year was the most challenging time because of the Covid-19 pandemic. We had a small number of children before and after lockdown, but the numbers have gradually come back to normal, which is around 20 families each session.

I want to thank the team of volunteers that each week help on the welcome desk, in the kitchen and work the Powerpoint. My desire is that Mainly Music will continue to be a place where mums and children can make friends as well as enjoy a music programme, morning tea and play.

Gloria Eom
Family Support Worker



Community Support Worker

Reflection from Lockdown

The poem below sums up my experience during lockdown.

The sounds of the engines leave the air.
The Sunday morning silence comes
at last. At last, I know the presence
of the world made without hands,
the creatures that have come to be
out of their absence. Calls
of flicker and jay fill the clear
air. Tit mice and chickadees feed
among the green and the dying leaves.
Gratitude for the gifts of all the living
and the unliving, gratitude which is
the greatest gift, quietest of all,
passes to me through the trees.

(This Day: Collected and New Sabbath Poems, by Wendell Berry)

Supling Filipino Playgroup



From July 2019 - December 2020, we had around 55 families on our roll, coming from areas as diverse as Riccarton and Hororata. There were invitations to perform Filipino dances, songs, stories, games, arts and crafts at pre-schools such as Montessori and Aidenfield Christian School, at community events like Riccarton Community Day, Christchurch Resettlement Services Under 5's Expo and the Celebration of the Adult Learning Festival. Supling is now featured on the Turanga Library

Discovery Wall and in their canterburystories.nz as part of the Filipino collection.

We had speakers from Breastfeeding Support, the CDHB, and the Community Energy Action Curtain Bank. Similarly, we had a community librarian from the Christchurch City Libraries and, more regularly, a Filipino Plunket nurse. We also had a mobile cervical screening clinic with a Filipina nurse. My reflections on pre-school children interacting with nature was featured in a pre-school magazine The Space. During lockdown we used Zoom to continue remote playgroup sessions and support the wellbeing of the children and the parents. One parent volunteer was inspired by attending Supling to enroll in an ECE course and establish a homebased childcare centre. After a disruptive year, the highlight was the Christmas celebration held at Riccarton Baptist Church. At least 75-80 children and adults attended to observe and participate in the dramatizing of the Advent story.



During lockdown we used Zoom to continue remote playgroup sessions and support the wellbeing of the children and the parents. One parent volunteer was inspired by attending Supling to enroll in an ECE course and establish a homebased childcare centre. After a disruptive year, the highlight was the Christmas celebration held at Riccarton Baptist Church. At least 75-80 children and adults attended to observe and participate in the dramatizing of the Advent story.

Ethnic Women Sewing and Cooking Course (October - December 2020)



This project was a collaboration between Birthright Canterbury and Oak Development Trust, to provide a safe learning space for migrant women to connect and extend their sewing and cooking skills. Staff and volunteers from both organisations supported around 20 women from at least 15 ethnicities. At the end of the sessions, we gathered and celebrated their achievements. A waiata was sung, key learnings shared, sewing projects proudly displayed and delicious traditional/cultural kai consumed. A Handmade: Recipes and Sewing Notes booklet

of their work and personal reflections, put together by ODT, was given as a gift. The celebration ended with a thanksgiving dance.

Reflection on advocacy and support work with migrants

Throughout the year, I have journeyed with a number of migrants in some very difficult life circumstances, often related to Covid-19. It has been great to have the funding we have received, both from the Ministry of Social Development and the Riccarton Rotary International Covid Fund to provide practical support via food parcels and grants for household expenses. Many of these people just so appreciate somebody journeying with them, as they feel a long way from home and heavily reduced ability to have their accustomed support from families.

Jo Atara-McKenzie

Communication Report

My role through this period has primarily been to support Oak Development Trust's communication needs. Riccarton is one of the most culturally diverse suburbs in Christchurch, and when dozens of languages are spoken here, finding ways to communicate is a constant challenge. ODT is a partner with the Riccarton Neighbourhood Updates Facebook page, which currently has more than 2,500 followers. It has become the main communication avenue in Riccarton, but many migrants prefer their own social media. So we are considering ways to expand our reach into these also. In the meantime, ODT continues to operate the Riccarton Community Hub website (www.riccarton.org.nz), the ODT website, and produces the monthly Riccarton Community Newsletter, which reaches 2,700 households. Feedback has shown that all these media are providing a vital communication link in the area, and they are well read.



English language classes

ODT provides an important service through our English language classes, which have now been running for almost four years. The Friday morning classes have an average attendance of around 20 students, though numbers fluctuate considerably. Many of those attending are parents with young children who have come to New Zealand for their children's education, and few have permanent residency, which means they are unable to access government-supported classes.



We run classes at three levels: Beginners (recently restarted); conversation for those gaining some confidence in English (led by Carol); and more advanced, led jointly by myself and my wife, Helen. Many of our students have high skill or education levels in their home countries, but have great difficulty finding jobs in New Zealand. (New Zealand employers are missing out badly by not taking advantage of these highly-skilled people!) So it is really gratifying when they succeed in landing a job that uses their experience, as has been the case from time to time. As their confidence increases, some students move on to study for IELTS, the examination used by New Zealand universities to assess English ability, and again there have been some successes in this regard.

During the Covid lockdowns, it was not possible to hold classes. However, Helen and I maintained contact with the students of our class through weekly online video conference calls, which were appreciated by all and helped to reduce feelings of isolation.

Mandana's story

Mandana was a professor of engineering in Iran, but despite having good English she had great difficulty finding a job in New Zealand that utilised her skills. Initially she could find only a low-level volunteer position. When she applied for a position with the Christchurch City Council that would match her abilities, she asked me to act as a referee. Mandana reports:

"I have good news. I'd like you to know I have accepted a full time job with the Christchurch City Council. I am so excited because this job completely fits with my experience. Thank you so much for your recommendation. I appreciate that. Thank you so much again for all your support, my dear teacher."

Other ways in which I assist are maintaining the websites, editing the monthly newsletter, designing publications, and with photography and making videos.



On the first month of lockdown we produced the Community Newsletter online, and from the next month we went back to a printed version. It was great to have community engagement, with photos of what people had been doing during this time as well as pictures of bears in windows. The newsletter could not continue without the many wonderful community volunteers that fold and deliver it each month.

At the end of 2020, the Christchurch City Council commissioned ODT to take a series of photographs of life in the Riccarton, Halswell and Hornby

Ward, a fun assignment that I led and that is now completed.

John McNeil

Financial and Service Statements

Oak Development Trust

For the Year Ended 31 December 2019

Comprising

Statement of Financial Performance
Statement of Financial Position
Statement of Cash Flows
Statement of Service Performance
Entity Information
Statement of Accounting Policies
Notes

Contents

Statement of Financial Performance	3
Statement of Financial Position	4
Statement of Cash Flows	5
Statement of Service Performance	6
Entity Information	8
Statement of Accounting Policies	9
Notes to the Accounts	10

Oak Development Trust

Statement of Financial Performance

For the period 1 January 2019 to 31 December 2019

	2019 \$NZ	2018 \$NZ
Revenue		
<i>Donations, fundraising and other similar revenue</i>		
Donations (Note 7)	\$ 23,835	\$ 12,044
Grants (Note 1a)	\$ 107,511	\$ 135,631
Fundraising Income	\$ -	\$ 2,143
<i>Revenue from providing goods or services</i>		
Events Income (Note 8)	\$ 1,045	\$ 4,983
<i>Interest, dividends and other investment revenue</i>		
Interest	\$ 57	\$ 40
Total Revenue	\$ 132,449	\$ 154,840
Expenses		
<i>Expenses related to public fundraising</i>		
Advertising & Promotional Expenses	\$ 395	\$ 781
<i>Volunteer and employee related costs</i>		
Personnel Services Expenses	\$ 20,139	\$ 19,937
Volunteer Recognition	\$ 1,472	\$ 1,722
Salaries, Kiwisaver and ACC Levies	\$ 95,884	\$ 90,589
Professional Development	\$ 2,296	\$ 739
Community Development Worker Expenses	\$ 220	\$ 442
Supervision Costs	\$ 290	\$ 990
<i>Cost related to providing goods or services</i>		
Event Expenses (Note 9)	\$ 18,425	\$ 30,519
Community Garden Pantry Expenses	\$ 4,350	\$ 216
English Language Class Expenses	\$ 1,778	\$ 1,107
Filipino Playgroup Expenses	\$ 3,082	\$ -
K Welfare Team Expenses	\$ 447	\$ 1,259
Muslim Gift Basket Expenses	\$ 2,123	\$ -
Welcome Pack Expenses	\$ 105	\$ 202
<i>Other expenses</i>		
Consulting and Accounting	\$ 1,128	\$ 1,698
Depreciation	\$ 684	\$ -
Office Expenses	\$ 885	\$ 547
Telephone and Internet	\$ 405	\$ 107
General Expenses	\$ 719	\$ 2,891
Total Expenses	\$ 154,828	\$ 153,747
Surplus/(Deficit)	(\$ 22,379)	\$ 1,094

These financial statements are to be read in conjunction with the attached statement of accounting policies, notes and reviewer's report.

Oak Development Trust

Statement of Financial Position

As At 31 December 2019

	2019 \$NZ	2018 \$NZ
ASSETS		
Current Assets		
Bank accounts and cash (Note 10)	\$ 51,213	\$ 71,751
Petty Cash	\$ 200	\$ 137
GST Refundable	\$ 1,437	\$ 565
Total Current Assets	\$ 52,850	\$ 72,453
Non-Current Assets		
Computer Equipment	\$ 1,368	\$ -
Total Non-Current Assets	\$ 1,368	\$ -
TOTAL ASSETS	\$ 54,218	\$ 72,453
LIABILITIES		
Unused Donations and Grants with Conditions (Note 1)	\$ -	\$ -
Creditors and Accrued Expenses (Note 11)	\$ 12,730	\$ 1,342
TOTAL LIABILITIES	\$ 12,730	\$ 1,342
NET ASSETS	\$ 41,488	\$ 71,113
Accumulated Funds		
Opening Accumulated Funds	\$ 71,113	\$ 70,019
Adjustments in Equity (Note 12)	(\$ 7,246)	\$ -
Funds Accumulated During Year	(\$ 22,379)	\$ 1,094
TOTAL Accumulated Funds	\$ 41,488	\$ 71,113

These financial statements are to be read in conjunction with the attached statement of accounting policies, notes and reviewer's report.

Oak Development Trust

Statement of Cash Flows

For the period 1 January 2019 to 31 December 2019

	2019	2018
	\$NZ	\$NZ
Operating Cash Received		
Donations, fundraising and other similar receipts	\$ 130,798	\$ 150,365
Fees, subscriptions and other receipts from members	\$ -	\$ -
Receipts from providing goods or services	\$ 1,039	\$ 4,550
Interest, dividends and other investment receipts	\$ 57	\$ 40
Total Operating Cash Received	\$ 131,895	\$ 154,955
Operating Cash Applied		
Payments to suppliers and employees	\$ 149,265	\$ 152,766
GST Outflow	\$ 1,055	\$ 646
Total Operating Cash Applied	\$ 150,320	\$ 153,412
Operating Cash Flow	(\$ 18,425)	\$ 1,543
Investing/Financing Cash Received		
Total Investing/Financing Cash Received	\$ -	\$ -
Investing/Financing Cash Applied		
Payments to acquire property, plant and equipment	\$ 2,051	\$ -
Total Investing/Financing Cash Applied	\$ 2,051	\$ -
Investing/Financing Cash Flow	(\$ 2,051)	\$ -
Net Cash Flow	(\$ 20,476)	\$ 1,543
Add Opening Cash Balance	\$ 71,889	\$ 70,346
Closing Cash Balance	\$ 51,413	\$ 71,889
Represented by:		
Petty Cash	\$ 200	\$ 137
BNZ Cheque Account	\$ 46,013	\$ 64,442
BNZ 25 Account	\$ 5,753	\$ 8,377
Oak Development Trust	\$ -	(\$ 518)
Petty Cash - Community Garden	(\$ 553)	(\$ 549)
	\$ 51,413	\$ 71,889

These financial statements are to be read in conjunction with the attached statement of accounting policies, notes and reviewer's report.

Oak Development Trust

Statement of Service Performance

Mandatory disclosures according to s.4 of PBE SFR-A (NFP)

Outcomes

The Oak Development Trust weekly operated in 2019 a preschool music and play group, mainly attracting migrant families, line dancing class, and English conversation class. A weekly Supling Filipino playgroup commenced in March. Every fortnight a community café was held and six weekly a nail care clinic. Five times during the year a social gathering was held for the elderly and two men to cook courses were run. The annual Connect event was held in March in conjunction with the University of Canterbury welcoming new people/students to the area and the Community Fun Day was held in October. The Community Development Worker continued to visit new people to the area, Following March 15 she made visits to Muslim families in the area with a gift basket. The Social Worker and Cultural Support Worker provided advocacy work for migrants. The Trust oversaw the Community Garden and on the garden site a Community Pantry was placed. A Community Garden Christmas Dinner was held.

Outputs

	Actual 2019	Actual 2018
Mainly Music Playgroup. This is where migrant mums experience belonging and connection, also support and friendship as for many they have recently arrived in NZ.	45 families	60 families
Nail care Clinic- A place where elderly can have their foot care attended to as well enjoy friendship and connection.	72 Clients	70 Clients
English class- A place of belonging and connection for migrants to learn and converse in English.	45 Participants	40 Participants
Common ground café- A place of friendship and connection	26 Attendees	30 Attendees
Community Fun day for all ages at the local park, celebrating the diversity of the community for food, entertainment and activities.	1200	1200
Community Christmas Dinner: The focus of the dinner was celebrating our migrant community and hearing migrant stories.	110 Attendees	90 Attendees
Older Persons Gatherings.	30	35
Number of visits in the area by the Community Development Worker.	96 homes visited	90 homes visited

These financial statements are to be read in conjunction with the attached statement of accounting policies, notes and reviewer's report.

Oak Development Trust

Statement of Service Performance

Families/ Households visiting Community Pantry	45 attended weekly. Vegetables from the garden given to these families	95 families produce given to.
Referrals for Social Work advocacy support		
Supling Filipino Playgroup – for Filipino Mums and their pre-schoolers, in Tagalog celebrating culture and language.	39 families	0
Connect Event annual event that provides an opportunity to connect residents with new students/new people to the area.	210	150
Line Dancing	14 weekly	0
Men to Cook	10 participants	16 participants

Additional Information

The Trust oversees the compilation and production of a monthly community newsletter which has a distribution to 2500 homes. The Trust oversees the Riccarton Hub Website that contains information of what is happening in Riccarton. The Trust also administers the Riccarton Neighbourhood Updates Facebook page.

Over the past year the Trust has supported a local Muslim resident who wanted to place a rock in Harrington Park with his poetry on it calling all to a better way so that March 15 would not happen again. This has involved community consultation; as the idea took shape it formed into a peace garden.

Oak Development Trust

Entity Information

Mandatory disclosures according to s.3 of PBE SFR-A (NFP)

Type of Organisation

Oak Development Trust is a Charitable Trust incorporated under the Charitable Trusts Act 1957.

Purpose of Organisation

Oak Development Trusts purpose for being is to meet the holistic needs of the people of Riccarton and beyond by providing leadership and resources. It focus is on families, migrants and creating community.

Organisation Structure

Oak Development Trust is overseen by a Board of trustees. The Board is accountable to the elders of Riccarton Baptist Church. The Trust employs a manager who is responsible to the day to day running of the Trust and its development. The Manager is accountable to the Board.

Main Sources of Funds

The Trusts is funded primarily by sources offering assistance to not for profit organisations. These include Christchurch City Council, Rata Foundation, Tindall Foundation, NZ Lottery Board, Mainland Foundation, and COGS. Riccarton Baptist Church financially supports as does some local business'. There is a same charge for most of our regular activities. The Trust received Ministry of Education funding for its Mainly Music Playgroup.

The Trust also receives donations and fees from the attendees who participate in the events held by the Trust.

Main Methods of Fundraising

The main source is applying for funding. A small amount is funded by local business' and some income comes from the charge we put on some of our regular activities.

Volunteers and in-kind Donations

The Trust could not function without its volunteers whether that be at its regular activities or yearly events.

Oak Development Trust

Statement of Accounting Policies

Basis of Preparation

Oak Development Trust is eligible and has elected to apply accounting standard PBE SFR-A(NFP) because it is not publicly accountable, is not large, and has annual expenditure of less than \$2,000,000.

Transactions are reported on an accrual basis with the exception of Accounts Receivable and Payable. The Financial Statements contained within this report have been prepared on the assumption that the organisation will continue operating for at least 12 months after Balance Date.

Taxation

As a Registered Charity the organisation is exempt from Income Tax.

The organisation is registered for GST, and all figures are shown exclusive of GST with the exception of Payables and Receivables disclosed in the Statement of Reserves.

Fixed Assets

Items of non-current assets are recognised at cost less accumulated depreciation. Depreciation is applied as follows:

Computer Equipment: DV 50%

Grants

Unexpensed portions of grants with restrictions on how they can be used, are recognised as liabilities. Only the expended part of grants is recognised as Grants Income.

Changes in Accounting Policies

(1) Grants with a "Use or return" condition were previously recognised as income when received. This has changed in the current financial year. The conditional grants have been recognised as liabilities until expended, which are then brought to "Revenue" in the Statement of Financial Performance. This change is to reflect the organisation's income and financial position more accurately.

(2) Annual Leave Liabilities were not recognised as liabilities previously. This has changed in the current financial year to meet legal requirements. This change would have an effect of a reduction of the organisation's accumulated funds.

Bank Accounts and Cash

Bank Accounts and Cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

These financial statements are to be read in conjunction with the attached statement of accounting policies, notes and reviewer's report.

Oak Development Trust

Notes to the Accounts

1 Grants Received and Expended

Oak Development Trust has received and expended the following grants, with thanks:

a. Grants which must be returned if unused

2019	Unspent as at beginning of year	Received	Applied	Unspent as at end of year
Christchurch City Council	\$ -	\$ 47,200	\$ 47,200	\$ -
COGS	\$ -	\$ 8,000	\$ 8,000	\$ -
Ministry of Education	\$ -	\$ 2,311	\$ 2,311	\$ -
Lotteries Grant	\$ -	\$ 15,000	\$ 15,000	\$ -
Rata Foundation	\$ -	\$ 25,000	\$ 25,000	\$ -
Tindall Foundation	\$ -	\$ 10,000	\$ 10,000	\$ -
Totals	\$ -	\$ 107,511	\$ 107,511	\$ -

2018	Unspent as at beginning of year	Received	Applied	Unspent as at end of year
Christchurch City Council	\$ -	\$ 74,549	\$ 74,549	\$ -
COGS	\$ -	\$ 5,000	\$ 5,000	\$ -
Ministry of Education	\$ -	\$ 2,692	\$ 2,692	\$ -
Lotteries Grant	\$ -	\$ 15,000	\$ 15,000	\$ -
Rata Foundation	\$ -	\$ 23,000	\$ 23,000	\$ -
Tindall Foundation	\$ -	\$ 7,500	\$ 7,500	\$ -
Ethnic Affairs	\$ -	\$ 6,000	\$ 6,000	\$ -
Mainland Foundation	\$ -	\$ 1,890	\$ 1,890	\$ -
Totals	\$ -	\$ 135,631	\$ 135,631	\$ -

2 Fixed Assets

a. Depreciable Assets

2019	Book Value 2018	Additions/ Disposals	Depreciation	Book Value 2017
lpad	\$ -	\$ 2,051	\$ 684	\$ 1,368
Total	\$ -	\$ 2,051	\$ 684	\$ 1,368

2018

Nil

These financial statements are to be read in conjunction with the attached statement of accounting policies, notes and reviewer's report.

Oak Development Trust

Notes to the Accounts

3 Contingent Liabilities, Commitments and Guarantees

There have been no contingent liabilities, commitments and guarantees. (2018: nil)

4 Related Parties

The following significant financial transactions have occurred with related parties during the reporting year:

2019

Relationship with Related Party	Transaction amount and type
Riccarton Baptist Church	\$5000 donations to the Trust

2018

Relationship with Related Party	Transaction amount and type
Riccarton Baptist Church	\$5000 donations to the Trust

5 Events after Balance Date

There have been no reportable events after Balance Date. (2018: nil)

6 Movements in Reserves

	2019	2018
Opening Balance	\$ 71,113	\$ 70,019
Adjustment in Equity	(\$ 7,246)	\$ -
Funds Accumulated During Year	(\$ 22,379)	\$ 1,094
Closing Balance	\$ 41,488	\$ 71,113

7 Donations

	2019	2018
Asian Wellbeing Hub Donations	\$ 2,400	\$ 2,580
Business Donations	\$ 400	\$ -
Common Ground Café Donation	\$ 220	\$ 71
English Language Class Donations	\$ 4,625	\$ 1,612
Fillipino Playgroup Donations	\$ 768	\$ -
Foot Clinic Donations	\$ 1,970	\$ 383
Riccarton Baptist Church	\$ 5,000	\$ 5,000
Line Dancing Donations	\$ 777	\$ -
Men2Cook Donations	\$ 296	\$ 284
Multicultural Dance Donations	\$ 488	\$ 283
Muslim Gift Basket	\$ 4,560	\$ -
Older Persons' Event Donations	\$ 182	\$ 231
Our Riccarton Community Day Donations	\$ 1,538	\$ 1,500
Summer Camp Donations	\$ 11	\$ -
General Donations	\$ 600	\$ 100
	\$ 23,835	\$ 12,044

These financial statements are to be read in conjunction with the attached statement of accounting policies, notes and reviewer's report.

Oak Development Trust

Notes to the Accounts

8 Events Income

	2019	2018
Foot Clinic Receipts	(\$ 433)	\$ 1,923
Mainly Music Revenue	\$ 161	\$ 143
Winter Camp Fees	\$ -	\$ 1,026
Summer Camp Fees	\$ 1,317	\$ 1,890
	\$ 1,045	\$ 4,983

9 Events Expenses

	2019	2018
Connect Student Event	\$ 875	\$ 1,637
Community Garden Expenses	\$ 5,320	\$ 8,297
Foot Clinic	\$ 200	\$ 1,368
Line Dancing	\$ 687	\$ -
Mainly Music	\$ 2,399	\$ 2,569
Men2Cook	\$ 1,307	\$ 2,341
Multicultural Dance	\$ 495	\$ 265
Old Persons Event	\$ 648	\$ 1,027
One-Off Event Expenses	\$ 53	\$ 1,261
Our Riccarton Community Day	\$ 4,793	\$ 6,016
Winter Camp Expenses	\$ -	\$ 1,958
Summer Camp Expenses	\$ 1,648	\$ 3,780
	\$ 18,425	\$ 30,519

10 Bank Accounts and Cash

	2019	2018
Petty Cash - Community Garden	(\$ 553)	(\$ 549)
BNZ 25	\$ 5,753	\$ 8,377
BNZ Cheque Account	\$ 46,013	\$ 64,442
Oak Development Trust	\$ -	(\$ 518)
	\$ 51,213	\$ 71,751

11 Creditors and Accrued Expenses

	2019	2018
2016 Summer Camp Fees	\$ -	\$ 505
Accounts Payable	\$ 280	\$ 266
Uppaid Expense Claims	\$ -	\$ 1,369
PAYE Payable	\$ 1,695	\$ 803
Annual Leave Liabilities	\$ 9,853	\$ -
Wages Payable	\$ 902	(\$ 1,602)
	\$ 12,730	\$ 1,342

These financial statements are to be read in conjunction with the attached statement of accounting policies, notes and reviewer's report.

Oak Development Trust

Notes to the Accounts

12 Adjustments in Equity

1) In 2018 financial year PAYE Payable (\$642.45) and Wages Payable (\$2214.97) were understated, which have been adjusted against Accumulated Funds in the current financial year.

2) In 2018 financial year Annual Leave Liabilities (\$4388.47) were not recognised, which has been adjusted against Accumulated Funds in the current financial year.

As a result, Accumulated Funds have been decreased by \$7245.89 in total.

These financial statements are to be read in conjunction with the attached statement of accounting policies, notes and reviewer's report.

Photo Gallery





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nurture

grow

strengthen